
Monthly Written Status Report have been provided to the El Paso Independent School District Project Coordinator.

Deliverable Materials / Documentation:

- Monthly Written Status Reports
- Detailed Installation Plan

2.2 Provide Technology Assessment and Installation Planning

Task Description: The purpose of this task is to provide Technology Assessment and Planning for matching the District technology and educational initiatives. IBM education experts will work with personnel from your school district to discuss current practices, determine current technology initiatives, identify new technology initiatives, understand funding requirements, visit schools and departments and prioritize initiatives across a three (3) year planning horizon. School district personnel will have a chance to evaluate IBM's approach, meet and work with experts that will be assigned to the district, and be introduced to a process that allows a collaborative approach to set technology goals. The following sub tasks will be performed:

- Conduct a half (.5) day session with an El Paso Independent School District representative to plan the two (2) day Technology Assessment and Planning session. During this half (.5) day session IBM will assist El Paso Independent School District to:
 - Identify four to five (4-5) study "strands" for the Technology Assessment and Planning session. The following areas are examples of strands chosen by districts:
 - Building Technology Infrastructure
 - Wide Area Network and Internet connectivity
 - Community Communications
 - Curriculum and Technology Integration
 - Teaching and Learning with Computers
 - Virtual Schooling
 - Assign an IBM subject matter expert to each of the four to five (4-5) study "strands"
- Schedule a two (2) day session with an El Paso Independent School District representative to identify participants, study "strand" sessions, and department and school visits.
- Conduct a two (2) day Technology and Assessment and Planning (TAP) session at El Paso Independent School District. During this two (2) day TAP session, IBM will:

-
- On day one of the TAP session, IBM will facilitate individual sessions for each study "strand" selected to discuss approaches, identify connections between strands, and discuss outcomes from each group. Each study "strand" session will be limited to a maximum of four (4) people from El Paso Independent School District and/or the El Paso community.
 - On day two of the TAP session, IBM will visit five (5) El Paso Independent School District departments and schools. These visits will be used to validate findings from the group and individual study "strand" sessions and will include reviews of representative instructional practices at elementary, middle, and high schools, as well as critical administrative operations of the district. Also on day two, the a summary of the findings from days one and two will be presented to the El Paso Independent School District.
 - Develop the Technology Assessment and Planning Presentation
 - Schedule a half (.5) session with an El Paso Independent School District to present the Technology Assessment and Planning Presentation

Completion Criteria: IBM will have completed its responsibilities when IBM has conducted the two (2) day Technology Assessment and Planning session, presented the Technology Assessment and Planning Presentation to El Paso Independent School District and provided one (1) copy of the Technology Assessment and Planning Presentation to the El Paso Independent School District Project Coordinator.

Deliverables:

- Technology Assessment and Installation Planning Presentation

Customer Responsibilities:

- Approximately fifteen to thirty (15-30) days prior to the start of the two (2) Day Technology Assessment and Planning session, select a district sponsor who will have the responsibility to jointly host the session with IBM and select the four to five (4-5) study "strands"
- Provide facilities to hold the kickoff meetings and separate meeting rooms for study "strand" sessions
- Select up to four (4) district, school and/or community representatives to participate in the study "strand" sessions and inform participants of scheduled session times and time requirements
- Provide access to school sites and school personnel for IBM visits to the schools.

2.3 Provide Customized Implementation Services for IBM's Web Access for a School Community Solution

Task Description: The purpose of this task is to provide a Customized Implementation Plan for *IBM's Web Access for a School Community* through the involvement of

stakeholders, including the El Paso Independent School District employees, students, and community members. The following sub-tasks will be performed:

- Facilitate implementation and installation
- Validate Implementation Requirements and Priorities
- Identify Implementation Roles and Responsibilities
- Determine Implementation Timeline and Targeted Participants
- Document *IBM's Web Access for a School Community* objectives and vision that result from the planning session
- Prepare and provide the Implementation and Installation Planning Document to the El Paso Independent School District Project Coordinator

Completion Criteria: IBM will have completed its responsibilities when one (1) copy of the Implementation and Installation Planning Document, the Technical Environment Report and the *IBM's Web Access for a School Community* System Administrator's Guide have been delivered to the El Paso Independent School District Project Manager.

Documentation:

- Implementation and Installation Planning Document
Technical Environment Report
- *IBM's Web Access for a School Community* System Administrator's Guide

2.4 Set up and Install Servers

Task Description: The purpose of this task is to set up and install three (3) servers and Windows NT 4.0 with Service Pack 4 equipped with the operational software, e-mail software and web server software. The following sub-tasks will be performed:

- Unpack, position, and perform initial burn-in of hardware.
- Attach fixed asset tag if necessary - provided by the El Paso Independent School District.
- Complete system setup and perform final power on test.
- Install all communications software.
- Create and customize each server in *IBM's Web Access for School Community* and partition them for individual school building applications.
- Establish connectivity to the *IBM's Web Access for a School Community* server by logging on to the server via the intranet/internet.

Completion Criteria: IBM will have completed its responsibilities when connectivity has been established by logging on to the El Paso Independent School District's network from the *IBM's Web Access for a School Community* server. The installation process will not exceed seventy (70) days.

Deliverable Materials: None

Customer Responsibilities:

-
- Provide a workstation with Internet access and either Netscape 4.05 or higher, Netscape Communicator 4.06 or above, or Internet Explorer 4 Service Pack 1 (4.72.3110.8) or above, including Java support to verify Web server installation
 - Sign off on hardware and software installation.

2.5 Provide Maintenance Telephone Technical Support for IBM's Web Access for a School Community

Task Description: The purpose of this task is to provide support for IBM's Web Access for a School Community. IBM will provide telephone technical support for twelve (12) months. The support will enable two (2) specified people in the school to contact IBM with technical issues related to the IBM's Web Access for a School Community operational code. Support will be available from 8:00 a.m. - 8:00 p.m. EST, Monday through Friday, excluding holidays.

In the event that IBM delivers fixes or a new release of the same version of IBM's Web Access for a School Community operational code over the next twelve (12) months, IBM will make that code available to the El Paso Independent School District under the current license at no additional charge. The limitations on the number of entitled users and term of the license agreement will remain unchanged.

Completion Criteria: IBM will have completed its responsibilities when twelve (12) months of maintenance support has been provided.

Customer Responsibilities:

- Identify two (2) trained staff members who will be authorized to contact maintenance technical support.

2.6 IBM's Web Access for School Community Solution Support

Task Description: IBM will provide maintenance and support services for IBM's Web Access for School Community Solution Support installation at the El Paso Independent School District (EPISD), after initial installation and configuration provided by IBM.

The major sub tasks are:

- Domino Server maintenance
- Domino server support.
- Application maintenance.

Completion Criteria: This task will be considered complete when the contract period of twelve months ends.

Deliverable: None

Assumptions:

- Full and timely cooperation and participation of EPISD and IBM

2.7 Servers

- **Task Description:** IBM will provide installation, implementation and support services for 2 Netfinity NT Servers to support the IBM Web Access Project installation at the El Paso Independent School District (EPISD). The Servers contain web filtering.

Completion Criteria: Installation of servers..

Deliverable: 2 Netfinity NT Servers

Assumptions:

- Full and timely cooperation and participation of EPISD and IBM

3.0 El Paso ISD Responsibilities

The following El Paso Independent School District responsibilities, in addition to those described in the IBM Responsibilities section of this Statement of Work, are part of this Statement of Work, and are to be provided in consideration of services and materials provided by IBM. Divergence from these will require application of the Project Change Control procedures. the El Paso Independent School District will:

3.1 El Paso Independent School District Project Coordinator

Designate, prior to the start of services, a person called the El Paso Independent School District Project Coordinator to whom all communications may be addressed and who has the authority to act for the El Paso Independent School District in all aspects of these services, as permitted by law and district policy. The El Paso Independent School District Project Coordinator will:

- Provide information, data, decisions, and report approvals, as accepted by the El Paso Independent School District, to IBM personnel within five (5) working days from receipt of IBM's request, unless both parties agree to an extended response date.
- Provide all necessary data, information, operational support, personnel, and operational procedures for the duration of the project.
- Take direct action, as appropriate, to rectify deviations from plans, schedules, or procedures which are a the El Paso Independent School District responsibility.
- Assist IBM with the preparation of detailed project plans where it relates to the El Paso Independent School District responsibilities.
- Coordinate the scheduling of the El Paso Independent School District personnel to assist in system testing, system demonstration, training, and for resolution of questions related to the project.
- Attend project status meetings when mutually scheduled and disseminate the minutes to the El Paso Independent School District personnel.
- Attend monthly status meetings.
- Communicate to the El Paso Independent School District community on the overall project progress.

-
- Identify all other activities in the district: opportunities to collaborate, leveraging other funds, and driving other standards-based reform activities

3.2 *File Server and Workstation Content and Security*

- After successful server installation, be responsible for the content of any file server, and/or workstation, the selection and implementation of controls on its access and use, backup and recovery, and the security of the stored data.
- You understand and agree that the Services performed by us will be performed using reasonable care and skill, reflecting the level of knowledge and expertise possessed by those individuals performing the Services at the time such Services are performed. You understand and agree that new technology, configuration changes, software upgrades and routine maintenance, among other items, can create new and unknown security exposures. Moreover, computer "hackers" and other third parties continue to employ increasingly sophisticated techniques and tools, resulting in ever-growing challenges to individual computer system security. It is your sole responsibility to maintain the security of your computer systems and the data contained in them. Our performance of Services does not constitute any representation or warranty by us about the security of your computer systems including, but not limited to, any representation that your computer systems are safe from intrusions or any other security exposures.

3.3 *Internet Service Provider*

- Identify and acquire Internet access services for the El Paso Independent School District.

3.4 *Internet Acceptable Use Policy*

- Develop and implement an acceptable use policy for Internet access and activity for the El Paso Independent School District.

3.5 *Electronic Mail*

- Be responsible for the identification, procurement, and implementation of an appropriate and complementary (to IBM's Web Access for a School Community) e-mail package to enable e-mail among parents, teachers, students, and community members.

3.6 *Laws, Regulations and Statutes*

- Be responsible for the identification and interpretation of any applicable laws, regulations, and statutes that affect the overall implementation of this Statement of Work. It is the responsibility of the El Paso Independent School District to assure that the actions taken within this Statement of Work meet the requirements of those laws.

3.7 *Space, Facilities, and Access*

- Provide appropriate work space to the IBM Project team
- In obtaining access to any building, IBM shall not disrupt the educational environment. The El Paso Independent School District shall maintain the right to

disallow access in the event it is of the opinion that such a disruption may occur. Access shall not be unreasonably withheld. If IBM is denied access or delayed access to any of the El Paso Independent School District buildings pursuant to this Subsection, IBM is relieved of liability for any delays in the performance of IBM's obligations under this Statement of Work caused by such delayed or denied access.

3.8 Hardware and Software

- Assist in the selection and determination of any hardware and software needed as a result of Task 1.3.3. Procure, determine delivery location, track the shipping and receiving of the inventory, verify that all hardware and software has been correctly installed, and sign off on hardware and software installation.
- For the server implementation, a workstation with Internet access and either Netscape 4.05 or higher, Netscape Communicator 4.06 or above, or Internet Explorer 4 Service Pack 1 (4.72.3110.8) or above, including Java support will be needed to verify Web server installation.
- Each participating teacher or staff member will have access to either a Power Mac or a PC with at least a Pentium processor, 32 MB of RAM, 1 GB hard drive, CD ROM drive, and connection to the location's local area network. Each machine must have either Netscape 4.05 or higher, Netscape Communicator 4.06 or above, or Internet Explorer 4 Service Pack 1 (4.72.3110.8) or above, including Java support.

3.9 System Administrator

- Provide an El Paso Independent School District System Administrator to administer the *IBM's Web Access for a School Community* server environment.

4.0 Deliverable Materials / Documentation

The following deliverables, referenced in the "IBM Responsibilities" section of this Statement of Work, are classified as Type II Materials - IBM Owned, as defined in the *IBM Customer Agreement*.

- Monthly Written Status Reports
- Detailed Project Plan
- Technology Assessment and Installation Planning Presentation
- Implementation and Installation Planning Document
- Technical Environment Report
- IBM's Web Access for a School Community Operational Software Acceptance Checklist
- IBM's Web Access for a School Community Operational Systems Administrator's Guide

5.0 Schedule

5.1 Project Dates

- Start Date - July 1, 2001.

-
- End Date – June 30, 2002

5.2 Project Delays

IBM will not be responsible for delays or additional requirements imposed by any government agencies or unforeseen conditions such as delays in the progress of the project by your acts or neglect or the acts or neglect of your employees or separate contractors employed by you, by changes ordered in the project not caused by the fault of IBM, by labor disputes, fire, unusual delays in transportation, adverse weather conditions not reasonably anticipatable, unavoidable casualties or other causes beyond IBM's control or by another cause which you and IBM agree is justifiable, the contract time shall be reasonably extended and the charges adjusted, if necessary, by Change Authorization.

6.0 Completion Criteria

IBM shall have fulfilled its obligations under this Statement of Work when any one of the following occurs:

- IBM accomplishes the tasks described in section 2.0, "IBM Responsibilities."
- El Paso ISD terminates the Project in accordance with the provisions of the IBM Customer Agreement.
- The End Date for the contract is reached.

7.0 Charges

TOTAL CHARGES:

\$2,825,700.00

This price does not include the charges for:

- Items involving, but not limited to tests, inspections, concealed or unknown conditions or other unanticipated events beyond our control.
- Increases in the Work due to plan checks or field inspections by building or planning department. In addition to the charge described above, you agree to pay us for any additional charges resulting from changes to this project scope, when approved via the Project Change Control Procedure detailed in Appendix B. IBM will submit invoices per the payment schedule as stated in Section 7.1.

7.1 Payments Schedule

IBM will invoice EPISD monthly for the services provided. Invoices are payable within 30 days of receipt by the El Paso ISD Accounts Payable Department.

8.0 Project Warranty

IBM warrants to the Owner that materials and equipment furnished under this Agreement will be new and that Work will be of good quality, free from improper workmanship and defective materials in conformance to applicable drawings and specifications.

IBM does not guarantee or warrant, either express or implied, the materials used in workmanship of supplies, materials, equipment or machinery manufactured by third parties

and furnished and installed under this Agreement. IBM shall endeavor to obtain from all vendors and suppliers and assign to Owner the customary warranties and guaranties of such vendors and suppliers with respect thereto. IBM shall render reasonable assistance to Owner when requested in order to enable the Owner to enforce such warranties and guaranties by third party manufacturers and suppliers.

There are no other warranties, express or implied, including but not limited to the implied warranties of merchantability and fitness for a particular purpose.

Appendix A -Deliverable / Documentation Guidelines

A.1 Monthly Written Status Reports

Purpose: IBM will provide Monthly Status Reports advising the El Paso Independent School District Project Coordinator of the progress and status of the IBM activities. The report will outline the IBM activities and describe the status of tasks worked on during that period. Significant accomplishments, milestones, and problems will be identified.

Content: This report will consist of the following:

- Activities performed during the reporting period
- Activities planned for the next reporting period
- Project change control summary
- Problems, concerns, and recommendations
- Other items of importance

Delivery: IBM will deliver one (1) soft copy of this document in Microsoft Word format

A.2 Detailed Project Plan

Purpose: The detailed Project Plan will describe all major tasks, identify responsibilities, assign time frames, and reviews in order to track and manage items within this Statement of Work.

Content: This report will consist of the following items:

- Detailed tasks
- Task assignments
- Schedule data
- Relationship to other tasks within the plan
- Actual date completed

Delivery: IBM will deliver one (1) soft copy of this document in Microsoft Word format

A.3 Technology Assessment and Installation Planning Presentation

Purpose: The Technology Assessment and Planning Presentation summarizes findings in each of the study strands with recommendations for the next steps.

Content: This report will consist of the following items:

- List of District Initiatives
- Technology objectives
- Recommended action plan to match district educational initiatives and technology

Delivery: IBM will deliver one (1) soft copy of this document in Microsoft Word format

A.4 Implementation and Installation Planning Document

Purpose: The Implementation and Installation Planning Document will describe how *IBM's Web Access for a School Community* will be used, who the participants will be, and what the objectives of the *IBM's Web Access for a School Community* implementation will be.

Content: This report will consist of the following items:

- *IBM's Web Access for a School Community Objectives*
- *IBM's Web Access for a School Community Implementation Plan*
- *IBM's Web Access for a School Community Participants*

Delivery: IBM will deliver one (1) soft copy of this document in Microsoft Word format

A.5 Technical Environment Report

Purpose: The Technical Environment Report will detail the *IBM's Web Access for a School Community* technical environment that is implemented.

Content: This document will contain:

- List of servers and configurations
- *IBM's Web Access for a School Community* configuration information

Delivery: IBM will deliver one (1) soft copy of this document in Microsoft Word format

A.6 IBM's Web Access for a School Community Operational Software Acceptance Checklist

Purpose: The *IBM's Web Access for a School Community Operational Software Acceptance Checklist* will provide a written record that the *IBM's Web Access for a School Community* operational code was correctly installed.

Content: This checklist will contain a list of activities to follow to validate that the *IBM's Web Access for a School Community* operational code was correctly installed and a list of all *IBM's Web Access for a School Community* servers, their installation sites, and their installation completion dates.

Delivery: IBM will deliver one (1) soft copy of this document in Microsoft Word format

A.7 IBM's Web Access for a School Community System Administrator's Guide

Purpose: The *IBM's Web Access for a School Community System Administrator's Guide* will provide detailed information about administering an *IBM's Web Access for a School Community* site.

Content: This guide contains the following information:

- Getting Started
- Adding Users

-
- Performing Common Functions
 - Modifying Base Applications
 - Creating New Applications
 - Working with the Home Page Designer
 - Setting up the Strategies
 - Setting up the Optional Instructional Planner
 - District and School Configurations
 - Preparation for Migration

Delivery: IBM will deliver one (1) soft copy of this document in Microsoft Word format

Appendix B - Project Change Control Procedure

When both of us agree to a change in this Statement of Work, a written description of the agreed change (called a "Change Authorization") will be prepared, which both parties must sign. The Change Authorization will describe the change, the rationale for the change, and specify any change in the charges, schedule or other terms. Depending on the extent and complexity of the requested changes, IBM may charge for the effort required to analyze it. When charges are necessary in order to analyze a change, IBM will provide a written estimate and begin the analysis on written authorization. The terms of a mutually agreed upon Change Authorization will prevail over those of this Statement of Work or any previous Change Authorization.

Appendix C – Equipment and Software

IBM will provide the following internal connections equipment and associated documentation :

Product	Description	Qty
7046-B50	RS/6000 Model B50	4
	375 MHz 604e PowerPC Processor	4
	1.44MB 3.5-in Diskette Drive	4
	Integrated Ultra SCSI Adapter	4
	Integrated Ethernet Adapter	4
	Standard Mounting Rails	4
0009	Final Light Manufacture	4
2624	32x Speed CD-ROM Drive	4
2830	POWER GXT130P Graphics Adapter (PCI)	4
3112	9.1 GB Ultra SCSI Disk	8
3752	Service Package	4
4169	256 MB SDRAM DIMM, 168 Pin	16
4951	4-port 10/100 Mbps Ethernet Adapter	4
7305	AAP Preinstall - SDF Ship	4
9300	Language - English (US)	4
9911	Rack Power Cord - ALL IBM Racks, 4m	4
7014-T42	Enterprise Rack - 42 EIA	1
	6081 Front Trim Kit for 2.0m Rack, Black	1
	6098 Side Panel for 1.8 or 2.0m Rack, Black	2
	9171 Power Distribution Unit, Side-Mount, 1 Phase	1
	9300 Language - English (US)	1
	9800 Rack Power Cord - US/Canada	1
Product	Description	Qty
5765-C34	AIX Version 4	4
	4061 AIX 4.3	4
	7305 Preinstall Final Light Manufacture Indicator	4
	9001 Asset Registration	4
5692-AIX	System Software	4
	0598 AIX Welcome Center	4
	0838 AIX 4.3 Update CD	4
	0857 AIX 4.3	4
	0859 Preinstall AIX 4.3 Server Bundle	4
	0860 AIX 4.3 Bonus Pack - Non Export.	4
	1004 CD-ROM Process Charge	4
	2924 English	4
	3410 CD-ROM	4
	5924 AIX 4.3 PII - English	4
	7305 Preinstall Final Light Manufacture Indicator	4
	9001 Asset Registration	4

Product	Description	Qty
SB032 5995	IBM Education Card Attend unlimited Education and Training public classes or conferences 1 yr, Student specific	1
HW/INTG	Hardware and Software Integration Standard load of UNIX operating sys, Memory, Storage devices, I/O adapters, Device drivers and load device.	1
RS6000	ServiceSuite Advanced Included 36 mths 24x7 Extended Hardware Maintenance, 36 mths, 24x7 Software Support, System Alert	1

Product Covered:
7046-B50 x 4, 7014-T42
Systems OS

Appendix D – Signature Page

IBM Statement of Work for Product Support Services

Custom Services

IBM (we) will provide, and EPISD (you) agree to accept, IBM Services (Services) for " IBM's Web Access for a School Community Solution " under the terms and conditions of the IBM Customer Agreement and this Statement of Work.

For Scope of Services, Completion Criteria Changes, and other applicable terms refer to the IBM Proposal for the provisions of EPISD "IBM's Web Access for a School Community Solution", dated January 18, 2001.

This proposal will remain valid through December 31, 2001.

Total Charges: \$ 2,825,700.00 which includes travel and living.

Both of us agree that the complete agreement between us regarding these Services will consist of 1) this Statement of Work and 2) the IBM Customer Agreement (or any equivalent agreement signed by both of us).

Agreed to:
El Paso Independent School District

Agreed to:
International Business Machines Corporation

By [Signature]
(Authorized Signature)

By [Signature]
(Authorized Signature)

Name Yinuo Du
(type or print)

Name Peter B. Doremus
(type or print)

Date 1-18-01

Date 1-18-01

Customer Number: 2760555	IBM Customer Agreement No. NB8C298
Customer Address: El Paso Independent School District 6531 Boeing Dr. El Paso, TX 79925	IBM Office Address: 4487 North Mesa El Paso, Texas 79902

Project name or identifier:
IBM Office Number:
Start Date:
End Date:

EPISD IBM's Web Access for a School Community Solution
TDC
July 1, 2001
June 30, 2002

Entity Number: 142118
Contact Person: Jack Johnston

Applicant's Form Identifier: Year 5 Form 470
Phone Number: 915-779-4235

FCC Form

Approval by OMB
3060-0806

470

Schools and Libraries Universal Service
Program Description of Services Requested
and Certification Form

Do not write in this area

Form 470 Application Number: 697260000380349

19. The applicant includes: (Check one or both)

- a. ☒ schools under the statutory definitions of elementary and secondary schools found in the Elementary and Secondary Education Act of 1965, 20 U.S.C. Secs. 8801(14) and (25), that do not operate as for-profit businesses, and do not have endowments exceeding \$50 million; and/or
- b. ☐ libraries or library consortia eligible for assistance from a State library administrative agency under the Library Services and Technology Act of 1996 that do not operate as for-profit businesses and whose budgets are completely separate from any school (including, but not limited to) elementary and secondary schools, colleges and universities.

20. All of the individual schools, libraries, and library consortia receiving services under this application are covered by:

- a. ☒ individual technology plans for using the services requested in the application
- b. ☐ higher-level technology plans for using the services requested in the application
- c. ☐ no technology plan needed; application requests basic local and long distance telephone service only.

21. Status of technology plans (if representing multiple entities with mixed status, check both a and b):

- a. ☒ Technology plan(s) has/have been approved by a state or other authorized body.
- b. ☐ Technology plan(s) will be approved by a state or other authorized body.
- c. ☐ The application requests basic local and long distance telephone service only; no technology plan needed.

22. ☒ I certify that the services the applicant purchases at discounts provided by 47 U.S.C. Sec. 254 will be used solely for educational purposes and will not be sold, resold, or transferred in consideration for money or any other thing of value.

23. ☒ I recognize that support under this support mechanism is conditional upon the school(s) or library(ies) I represent securing access to all of the resources, including computers, training, software, maintenance, and electrical connections necessary to use the services purchased effectively.

24. ☒ I certify that I am authorized to submit this request on behalf of the above-named entities, that I have examined this request, and to the best of my knowledge, information, and belief, all statements of fact contained herein are true.

25. Signature of authorized person	<i>Jack Johnston</i>	26. Date	11/26/01
27. Printed name of authorized person	Jack Johnston		
28. Title or position of authorized person	Executive Director, TIS		
29. Telephone Number	(915) 779-4235		

Form 470 Application Number: 697260000380349

EL PASO INDEP SCHOOL DISTRICT

6531 BOEING DR

EL PASO, TX 79925-

NOTICE TO INDIVIDUALS: Section 54.504 of the Federal Communications Commission's rules requires all schools and libraries ordering services that are eligible for and seeking universal service discounts to file this Description of Services Requested and Certification Form (FCC Form 470) with the Universal Service Administrator, themselves or as part of a consortium. 47 C.F.R. § 54.504. The collection of information stems from the Commission's authority under Section 254 of the Communications Act of 1934, as amended, 47 U.S.C. § 254. The data in the report will be used to ensure that schools and libraries comply with the competitive bidding requirement contained in 47 C.F.R. § 54.504. All schools and libraries planning to order services eligible for universal service discounts must file this form themselves or as part of a consortium.

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

The FCC is authorized under the Communications Act of 1934, as amended, to collect the personal information we request in this form. We will use the information you provide to determine whether approving this application is in the public interest. If we believe there may be a violation or potential violation of a FCC statute, regulation, rule or order, your application may be referred to the Federal, state, or local agency responsible for investigating, prosecuting, enforcing, or implementing the statute, rule, regulation or order. In certain cases, the information in your application may be disclosed to the Department of Justice or a court or adjudicative body when (a) the FCC; or (b) any employee of the FCC; or (c) the United States Government, is a party of a proceeding before the body or has an interest in the proceeding.

If you owe a past due debt to the federal government, the taxpayer identification number (such as your social security number) and other information you provide may also be disclosed to the Department of the Treasury Financial Management Service, other Federal agencies and/or your employer to offset your salary, IRS tax refund or other payments to collect that debt. The FCC may also provide this information to these agencies through the matching of computer records when authorized.

If you do not provide the information we request on the form, the FCC may delay processing of your application or may return your application without action.

The foregoing Notice is required by the Privacy Act of 1974, Pub. L. No. 93-579, December 31, 1974, 5 U.S.C. § 552, and the Paperwork Reduction Act of 1995, Pub. L. No. 104-13, 44 U.S.C. § 3501, et seq.

Public reporting burden for this collection of information is estimated to average 6 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing, and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the reporting burden to the Federal Communications Commission, Performance Evaluation and Records Management, Washington, D.C. 20554.

Please submit this form to:

SLD - Form 470
P.O. Box 7026
Lawrence, KS 66044-7026
1-888-203-8100

For express delivery services or U.S. Postal Service, SLD - Form 470
Return Receipt Requested, mail this form to:

c/o Ms. Smith
3833 Greenway Drive
Lawrence, KS 66046
1-888-203-8100

Done

FCC Form 470

Universal Service Program Description of Services Requested

Approval by OMB
3060-0806

Estimated Average Burden Hours Per Response: 5.0 hours

This form is designed to help you describe the eligible telecommunications-related services you seek so that this data can be posted on the Fund Administrator Web Site and interested service providers can identify you as a potential customer and compete to serve you.

Please read instructions before completing

(To be completed by entity that will negotiate with Providers.)

Applicant's Form Identifier:
(Insert your own code to identify THIS Form 470)
Year 5 Form 47Form 470 Application #:
(To be inserted by Fund Administrator)
697260000380349**Block 1: Applicant Address and Identifications**
(School, Library, or consortium desiring Universal Service funding.)

1. Name of Applicant: EL PASO INDEP SCHOOL DISTRICT			
2. Funding Year: Year 5 (07/01/2002 - 06/30/2003)			3. Your Entity Number 142118
4. Applicant's Street Address, P.O.Box, or Route Number			
a. Street 6531 BOEING DR			
City EL PASO	State TX	Zip Code 3Digit 79925	Zip Code 4Digit
b. Telephone number (915) 779 - 4235		c. Fax number (915) 779 - 4100	
d. E-mail Address jack.johnston@episd.org			
5. Type Of Applicant (Check only one box) <input type="checkbox"/> Library (including library system, library branch, or library consortium applying as a library) <input type="checkbox"/> Individual School (individual public or non-public school) <input type="checkbox"/> School District (LEA; public or non-public [e.g., diocesan] local district representing multiple schools) <input type="checkbox"/> Consortium (intermediate service agencies, states, state networks, special consortia)			
6a. Contact Person's Name: Jack Johnston			
Correct and/or add any Contact Person's information below as necessary, then select your preferred mode of contact			
6b. Street Address, P.O.Box, or Route Number (if different from Item 4) 6531 BOEING DR			
City EL PASO	State 	Zip Code 3Digit 79925	Zip Code 4Digit
6c. Telephone Number (10 digits + ext.) (915) 779 - 4235 ext.			
6d. Fax Number (10 digits + ext.) (915) 779 - 4100			
6e. E-mail Address (50 characters max.) jack.johnston@episd.org			

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Entity Number: 142118
Contact Person: Jack Johnston

Applicant's Form Identifier: Year 5 Form 470
Phone Number: 915-779-4235

**Please Record This Form 470 Application Number For Future Reference:
This Number Must Be Used To Complete Your Application,
If You Leave This Process Before The Application Is Completed.**

Form 470 Application#: 697260000380349

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FCC Form 470

Universal Service Program Description of Services Requested

Approval by OMB
3060-0806Entity Number: 142118
Contact Person: Jack JohnstonApplicant's Form Identifier: Year 5 Form 470
Phone Number: 915-779-4235**Block 2: Summary Description of Needs or Services Requested**

7 This Form 470 describes (check all that apply):	
a. <input checked="" type="checkbox"/>	Tariffed services - telecommunications services, purchased at regulated prices, for which the applicant has no signed, written contract. A new Form 470 must be filed for tariffed services for each funding year.
b. <input checked="" type="checkbox"/>	Month-to-month services for which the applicant has no signed, written contract. A new Form 470 must be filed for these services for each funding year.
c. <input checked="" type="checkbox"/>	Services for which a new written contract is sought for the funding year in Item 2.
d. <input type="checkbox"/>	A multi-year contract signed on or before 7/10/97 but for which no Form 470 has been filed in a previous program year.
NOTE: Services that are covered by a signed, written contract executed pursuant to posting of a Form 470 in a previous program year OR a contract signed on/before 7/10/97 and reported on a Form 470 in a previous year as an existing contract do NOT require filing of a Form 470.	

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